

# Health and safety checklist

This list sets out some examples of the health and safety issues that your practice should consider. Further examples should be added as appropriate for your practice.

Issue	Yes or No or N/A	Action needed	Action completed
Process to record workplace injuries			
Clean kitchen and bathroom			
Safe equipment and substance storage			
Walkways clear of obstacles			
Clean non-slip floor surfaces			
Adequate lighting to avoid eye strain			
Training in safe manual handling			
Safe electrical cords and plugs			
Emergency procedures including exits			
Fire extinguishers accessible and maintained			
Steps/uneven floors clearly marked			

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